

Name: Bridgette Blake		Grading Quarter: Q2	Week Beginning: December 16, 2024
School Year: 2024 - 2025		Subject: Business Operations	
Monday	Notes:	<p>Objective: Students will apply learning by preparing for the Microsoft Office midterm assessment.</p> <p>Lesson Overview:</p> <ul style="list-style-type: none"> Prepare Word document with Unit 1, 2, 3, 4, 5, 6, 7, 8 notes to use on midterm exam. 	<p>Academic Standards:</p> <p>1.0 Apply word processing software to produce documents.</p> <p>2.0 Compose documents for presentations.</p>
Tuesday	Notes:	<p>Objective: Students will develop proficiency in typing by completing assigned lessons.</p> <p>Lesson Overview:</p> <ul style="list-style-type: none"> Midterm exam Business Model Dissection. 	<p>Academic Standards:</p> <p>1.0 Apply word processing software to produce documents.</p> <p>2.0 Compose documents for presentations.</p>
Wednesday	Notes:	<p>Objective: Students will develop proficiency in typing by completing assigned lessons.</p> <p>Lesson Overview:</p> <ul style="list-style-type: none"> Business Model Dissection. 	<p>Academic Standards:</p> <p>1.0 Apply word processing software to produce documents.</p> <p>2.0 Compose documents for presentations.</p>
Thursday	Notes:	<p>Objective:</p> <p>Lesson Overview:</p>	<p>Academic Standards:</p>
Friday	Notes:	<p>Objective:</p> <p>Lesson Overview:</p>	<p>Academic Standards:</p>